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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of Estates Committee held on 6th November, 2019

Present: Cllr. J. Rogerson (Chair)

 Cllr. N. Stubbs

 Cllr. H. Gee

 Cllr. B. Dalgleish-Warburton

 Cllr. A. Odix

 Andrea Pownall - Town Clerk

Cllr Rogerson (Chair) opened the meeting and welcomed everyone.

**Min 19/11/0023 Apologies for Absence**

None - all Councillors present

**Min 19/11/0024 Declarations of Interests**

None

**Min 19/11/0025 Approval of Minutes**

The minutes of the meeting held on the 9th October 2019 were approved as a correct record.

**Min 19/11/0026 Precept Requirements**

Lengthy discussions took place to produce the budget requirements for Estates Committee. Committee agreed that the budget that had been discussed and agreed for Estates Committee 2020/21 be presented to the next Budget Committee.

**Min 19/11/0027 Terms of Reference**

The Terms of Reference were discussed and **it be noted** that they be reviewed again in six months.

**Next Meeting to be held Wednesday 27th November 2019**